**Action Plan Template**

**Where do I want to be by the end of this period/year?**

**What do I want to be doing? (Include as many learning needs as required to achieve agreed objectives)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| What do I want/need to learn?Provide a specific description of the desired changes (e.g. skills to gain, knowledge to acquire, topics/themes/content to cover) | What do I have to do to achieve this?Some examples, a new/ongoing course, conference, self-development (like wider research or reading), coaching/mentoring, job shadowing | What resources or support will I need?Some examples, teaching staff support, library support, student advisor support, line manager, etc. | How will I measure success?Some examples, appraisals, course assessments, team feedback, tutor feedback | Target dates for review and completionNote that these need to be realistic/achievable |
| Completion of Capstone Project | Reading/Coaching/Mentoring/Wider-reading and research.Clear objectives, strategy, and planning. | Online and virtual classes, reading materials and books. | June 2024 | June 2024 |
| Python and Coding Skills | Practise on coding, complete exercised, use github, read books on coding and python. | Support from teaching, library, and books, mentor. | Feedback from friends, tutor, and mentor, course assessments | June 2024 |
| Continuously improve on critical-thinking and writing. | **Self-awareness, curiosity, observing and evaluative** | Tutors, library and wider reading materials, research. | Tutor feedback from assessments, peers feedback. | June 2024 |
| Continue prepare myself for Capstone project by independently researching on cloud computing topic. | Reading materials, existing research. Seminars and conferences, mentorship.. | Tutor support. Supervisor support. Mentor support. Reading and research materials. Existing research. | Feedback for research activities. Tutor and supervisor feedback. Peers feedback. | June 2024 |